

Enrollment Report for School Committee

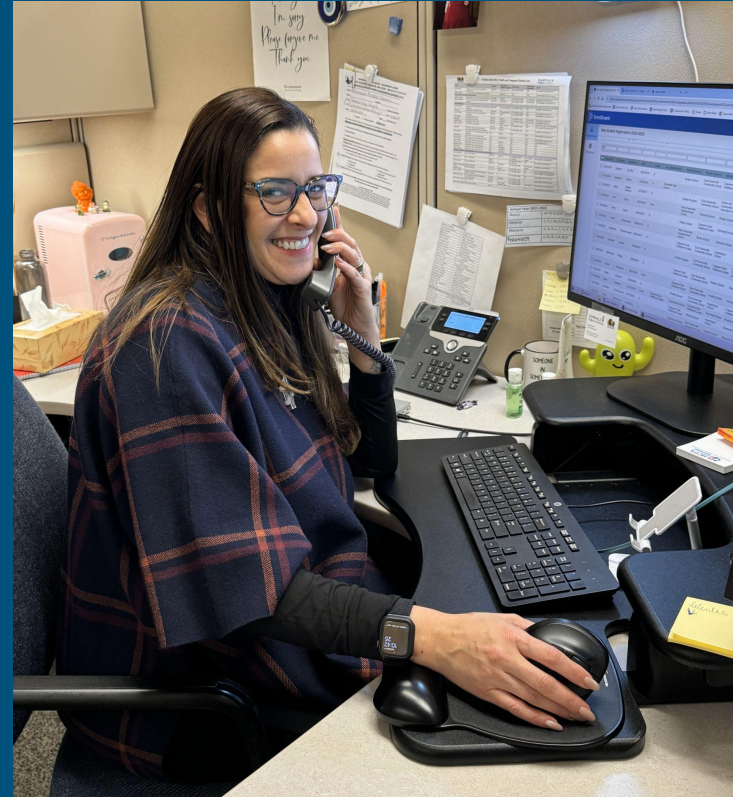
April 1, 2024



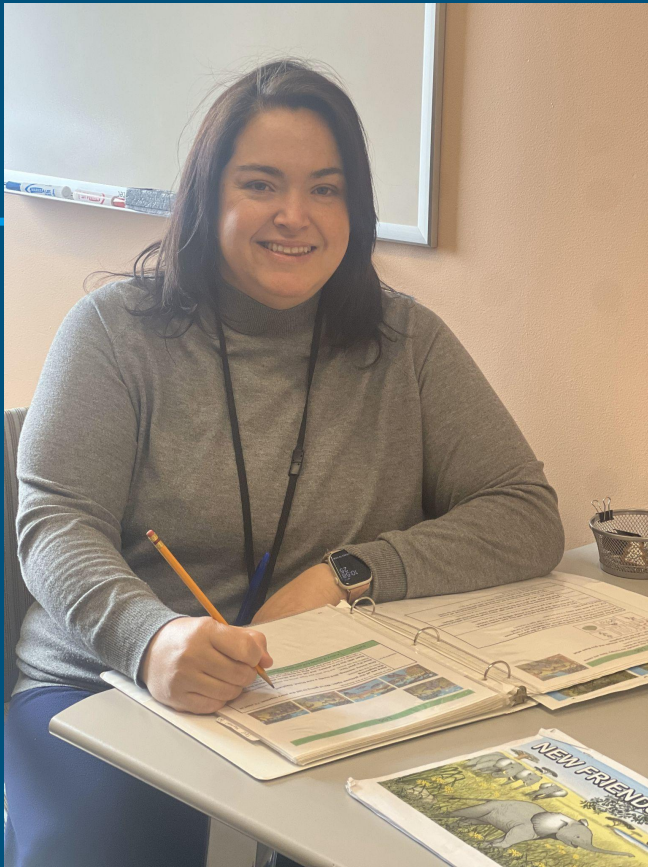
Meet our Team



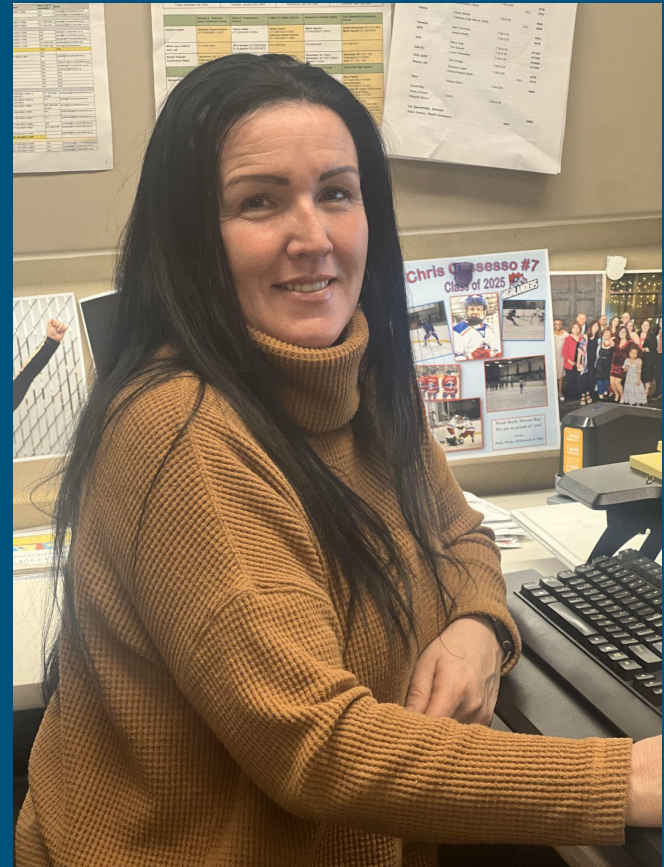
Marjorie Alexandre-Elysee began working in the Enrollment Office on our 1st day February 13, 1995. She speaks Haitian Creole.



Fernanda Alves speaks Portuguese and has worked for 2 years at the Enrollment Office.



Erika da Silva has 13 years experience with SPS. She previously worked in the Enrollment Office and speaks Portuguese and Spanish. She now collaborates with us daily as the Placement and Assessment Coordinator for the Multilingual Learner Dept.



Colleen Flynn is our Enrollment Secretary and is a parent of an SHS student and an SHS alum. She previously worked at the Argenziano School.



Herenia Hernandez has 29 years experience with SPS and is the parent of two SHS graduates.



Nancy Holmes also has 29 years experience with SPS and is the parent of 4 SHS alums. Her grandson will start in SPS this fall.

Collaborate daily with School Health Services



Kayla Centeio is the Health Coordinator. She is a former SPS student, current SPS Parent (East and SHS) speaks Portuguese, Cape Verdean Creole & Spanish has worked for 2 years with us.



Kelly Morales is the Health Assistant and speaks Spanish. She started this school year.

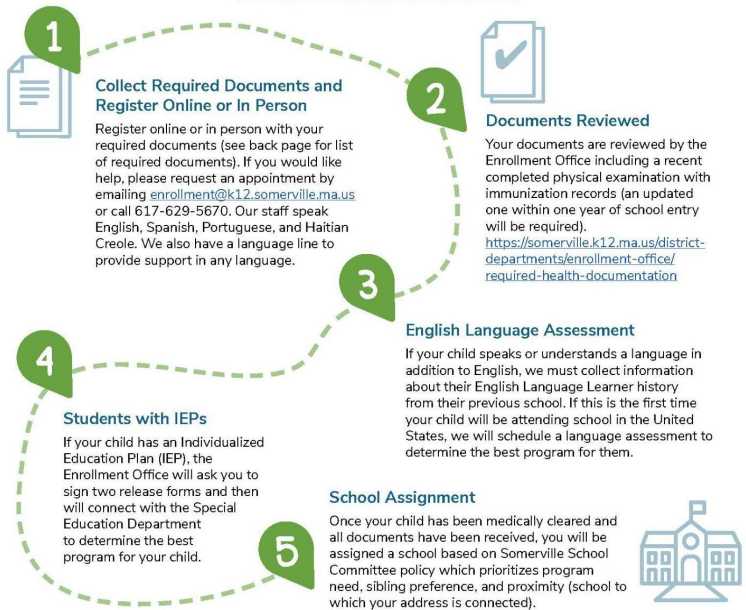


Our office is open all year long and we consider it our primary mission to welcome families and guide them through the enrollment process.

Welcome to the Somerville Public Schools

The school registration process can take 7–10 days if you are enrolling to start during the current school year. If enrolling for next school year, please see our website for school assignment dates.

www.somerville.k12.ma.us/enrollment



IMPORTANT DATES FOR PK AND KINDERGARTEN REGISTRATION

Start of PK–K Registration
JANUARY 3, 2024

▶ End of Priority Registration
FEBRUARY 23, 2024

▶ Assignment Notification
WEEK OF MARCH 18


- 1. Your valid photo ID**
 - Massachusetts ID, driver's license, passport, or other government-issued photo identification (of the parent/guardian registering the child, not the child's)
- 2. Your child's birth certificate (not hospital letter)**
- 3. One (1) proof of residency:**
 - Copy of signed current lease—including SHA and HUD leases (1st page with name and address and last page with signatures)
 - Copy of most recent mortgage statement (or if home no longer has a mortgage, a copy of the deed)
 - Notarized residency affidavit (available on the website <https://somerville.k12.ma.us/residency> or provided by the Enrollment Office) and filled out by the landlord or person with the lease **AND** one of the following: a copy of a utility bill in the landlord or lessee's name, rent receipt, or cancelled check (front and back) from rent payment
 - Section 8 agreement
- 4. One (1) proof of occupancy:**
 - A utility bill or work order dated within the past 60 days, including: gas bill, electric bill, oil bill, cable bill, cell or home phone bill
 - Property tax bill
 - Current vehicle registration or excise tax bill dated within the past year
 - Letter from Mass Health or private health insurance agency
 - Printed pay stub
 - W-2 form (dated within the past year)
- 5. Your child's most recent immunization & health records**
 - A recent completed physical examination with immunization records (an updated one within one year of school entry will be required)
 - Doctor's orders if your child will need to take medication during the school day
 - <https://somerville.k12.ma.us/Health>
- 6. Prior school records (Grades 1–12 ONLY):**
 - Your child's most recent official school transcript, and
 - In the case of High School registration or transfer:** Discipline report from all high schools the child attended
- 7. Other important documents as needed**
 - Active IEP, 504 plan, custody agreements, guardianship, court order, etc.
 - Current Access Scores (for English Language Learners)



If you are unable to provide the documents, please contact the Enrollment Office for assistance
enrollment@k12.somerville.ma.us or 617-629-5670

Our role in the district has two purposes:

- to support families and be “warm demanders” for our bureaucratic function of collecting required paperwork
- to provide schools/staff the information they need about new students and family



On a macro level we aim to assist in the development of trust between residents and civic institutions (schools/city)

We refer families to supports available through the SFLC such as Somerbaby, Parent Child+, Office of Basic Needs and Housing Support Services, and other departments like SomerPromise, Project Soup, OHS, Community Schools, SCALE, Office of Immigrant Affairs, Recreation and the Public Libraries.



Much of our work with families is done individually on a case by case basis.

Since January 2023 we have supported 345 families for SY23-24 enrollment with in-person registration, about 26% of all registrations.

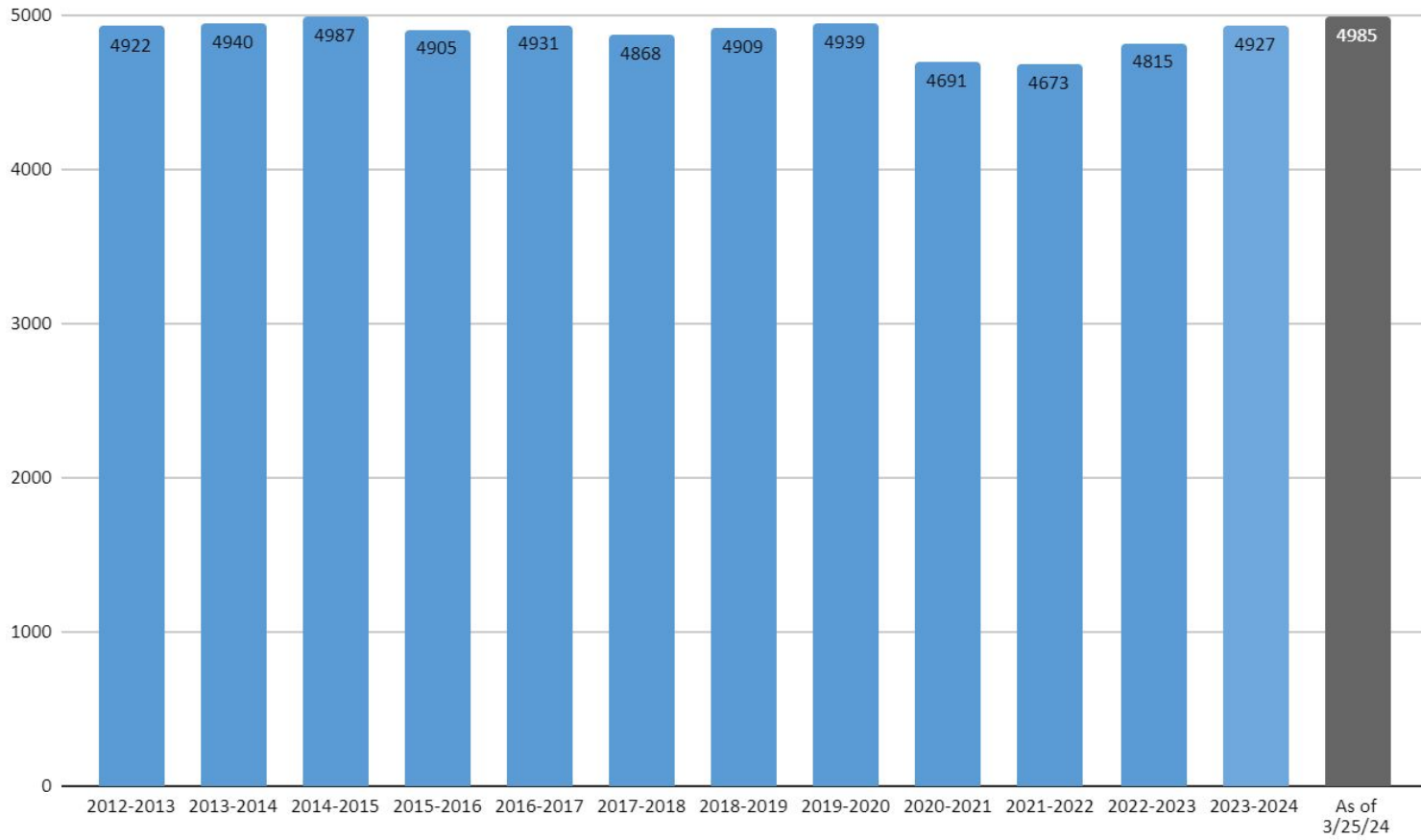
Frequently asked questions from families

- Do I have to live in Somerville to attend Somerville Public Schools?
- What is the best school to select for my first choice?
- Is there school bus transportation for students?
- Why is there no sibling preference for the PK lottery?
- What do we do if we don't have a lease and are just renting a room?
- How can we register for health insurance if we are new to the country?
- How does the waitlist work?
- How do I apply for after school care?

We work between two primary computer systems:

- PowerSchool - what families use to apply and the system that conducts our PK/K lottery
- ASPEN - District SIS (Student Information System) which support state reporting

SPS Enrollment as of October 1



PK/K Registration by 1st Deadline

SY18-19	PK	K
By 1st deadline 3/29/2018	183	360

SY19-20	PK	K
By 1st deadline 3/22/2019	221	404

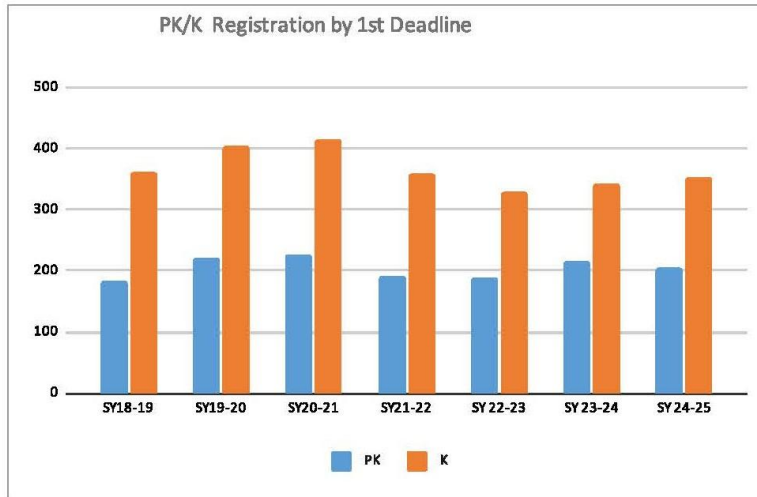
SY20-21	PK	K
By 1st deadline 3/20/2020	226	414

SY21-22	PK	K
By 1st deadline 3/19/2021	226	414

SY22-23	PK	K
By 1st deadline 3/18/2022	188	330

SY23-24	PK	K
By 1st deadline 2/24/2023	217	343

SY24-25	PK	K
By 1st deadline 2/23/2024	204	353



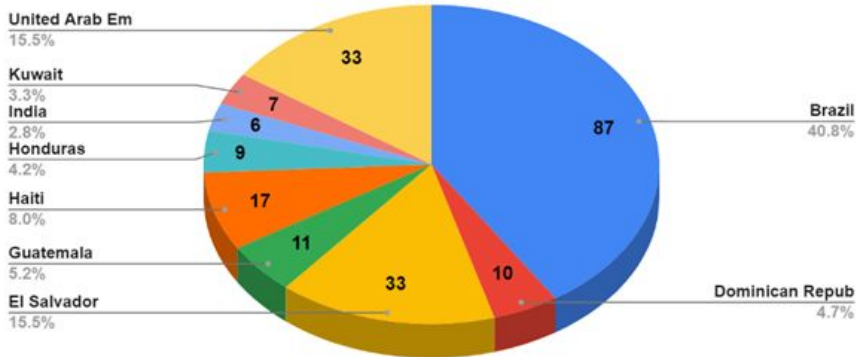
	PK	K
SY18-19	183	360
SY19-20	221	404
SY20-21	226	414
SY21-22	191	358
SY 22-23	188	330
SY 23-24	217	343
SY 24-25	204	353

of PK and K Families who Selected this school as their first choice during the priority period from early Jan to late Feb

	This year PK	△ in Demand	Last year PK	This year K (SEI-1 student included)	△ in Demand	Last Year K (SEI-1 students included)
Argenziano	38	-2	40	52	-4	56
Brown	n/a		n/a	39	-10	49
Capuano	47	+1	46	70	+36	34
East	20	+2	18	18	+5	13
Healey	10	-4	14	28	+6	22
Kennedy	48	+4	44	48	+3	45
Sonrisa at Healey	2	-3	5	42	-3	45 (Unidos at East)
Winter Hill	7	-13	20	14	-21	35
West Somerville	32	+4	28	42	-2	44

# of Newcomers in SPS		
SY 21-22	September-June	438
SY 22-23	September-June	356
SY 23-24	September-January (halfway point)	274

SY2023-2024: Top Countries (newcomers)



Year	Total Countries	Total Languages
2021-2022	42	27
2022-2023	51	29
2023-2024 (halfway)	39	20

Changes for SY 24-25

- Sonrisa program moved from Healey to East. This location is a better fit for families who speak Spanish at home. The classroom size went from 2 to 18 students with the change in location. Now there is 1 less PK classroom in the district. We still have capacity for 224 PK students and we haven't been full in PK in more than five years.
- This upcoming fall, as result of new DESE guidelines we will assign Kindergarten students in SEI-1 to a wider variety of elementary schools in order to integrate them with general education students.

Previous Questions from the School Committee

- Average stay of an SPS student here for medical treatment primarily from the UAE and Kuwait is 4.43 months
- 46% of Brown School students live in the Brown proximity
- Among all K-5 students 47 students have Brown proximity and don't attend the Brown School
- Among the current 101 K-5 Brown students with Brown proximity, 73 will have West proximity for middle school, 10 will have Kennedy proximity for middle school and 18 will have Winter Hill proximity for middle school